



Chisago Soil & Water Conservation District

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MARCH 8, 2011 REGULAR BOARD MEETING MINUTES

The March Board meeting of the Chisago Soil & Water Conservation District was convened at the North Branch Ag Service Center, North Branch, MN on March 8, 2011. Chair Jim Birkholz called the meeting to order at 8:00 a.m.

ATTENDANCE

Board members present: Jim Birkholz, Roland Cleveland, Craig Mold, David Tollberg, and Justin Wilson
Board members absent: None
SWCD Staff present: Craig Mell, Susan Humble and Casey Thiel
Others present: None

AGENDA

Motion by Cleveland and seconded by Mold to approve the agenda as printed. Motion carried.

CONSENT AGENDA

Motion by Mold and seconded by Wilson to approve the Consent Agenda as listed. Motion carried.

CORRESPONDENCE

The Board reviewed recently received correspondence, including a calendar of upcoming meetings.

Motion by Tollberg and seconded by Wilson to approve registration and expenses for Supervisors and Staff to attend the 12th Annual St. Croix Basin Protection Conference on Tuesday, April 5, 2011, in River Falls, WI.
Motion carried.

STAFF REPORTS

A written report of the past months NRCS activities was distributed and reviewed (*see attached).

Craig Mell distributed and reviewed a written report of the past months SWCD activities (*see attached).

COST SHARE PROGRAMS

No Action taken.

OLD BUSINESS

Motion by Tollberg and seconded by Cleveland to approve the FY 2011 Clean Water Fund (CWF) contract with the MN Board of Water and Soil Resources in the amount of \$389,474, and to designate District Administrator Mell as the District authorized representative to sign the contract (*see attached). Motion carried.

As a result of the FY 2011 Clean Water Fund (CWF) contract with the MN Board of Water and Soil Resources the SWCD will exceed our FDIC insured limit at Associated Bank. Motion by Cleveland and seconded by Mold to secure pledged securities, in the amount of 110% for all funds deposited in excess of the FDIC insured limit, as collateral from Associated Bank in North Branch. Motion carried

The District Board agreed that the District Finance Committee should meet to develop a policy for consideration by the full Board regarding the Districts policy regarding having funds deposited in one bank in excess of the FDIC insured limit.

Motion by Wilson and seconded by Tollberg to accept the bid from Water and Land Consultants, LLC (\$8,550) for engineering services to be performed as part of the Kost Dam Road Project. The contract with Water and Land Consultants, LLC will be paid by the SWCD from two separate accounts:

- Metro Conservation District Non Point Engineering Assistance Program Funds: \$4,550
- FY2011 BWSR Clean Water Fund Grant: \$4,000

Motion carried.

Prioritization of Chain of Lakes Stormwater Retrofit Implementation Funds: The District has received a \$230,000 CWF grant to implement urban stormwater BMPs within the Center Lakes and Lindstrom Lakes watersheds. The District board and staff discussed a structure to prioritize areas that are eligible for CWFs. It was determined that staff will develop a draft proposal for prioritizing catchments identified in the local Stormwater Retrofit Assessments and present it to the Board in April.

The District Board reviewed the Draft SWCD/County Memorandum of Agreement. No further comments or suggested changes were made at this time about the draft agreement. District Administrator Mell will work with County Administrator Moosey to finalize the agreement between Chisago County and the SWCD.

NEW BUSINESS

Motion by Cleveland and seconded by Mold to approve the Minnesota Pollution Control Agency (MPCA) Sunrise River Watershed Total Maximum Daily Study (TMDL) contract in the amount of \$199,755, and to designate District Administrator Mell as the District authorized representative to sign the contract(*see attached). Motion carried.

As part of the Sunrise River Watershed TMDL study, the District will need to contract with a consultant/engineer to complete several of the work tasks listed as part of the TMDL study. The consensus among the Board members was for staff to continue working with the consulting firm of Emmons & Olivier Resources (EOR) on a contract for services to meet the needs of the TMDL study.

The MPCA has requested a proposal from the SWCD to complete surface water monitoring along Rock Creek in 2011 and 2012. The SWCD provided the MPCA with a work plan and budget in the amount of \$7,500 over the two year period. To date we have not received a contract from MPCA for the surface water monitoring of Rock Creek. Motion by Mold and seconded by Cleveland to authorize District Administrator Mell to approve and sign a contract with MPCA for surface water monitoring services along Rock Creek once the SWCD receives the contract from the MPCA. Motion carried

Motion by Tollberg and second by Mold to approve the MN Department of Natural Resources (DNR) Terrestrial Invasive Plant Management Project Grant Contract (#B53827) in the amount of \$20,000, and to designate District Administrator Mell as the District authorized representative to sign the contract (*see attached). Motion carried.

Motion by Cleveland and seconded by Wilson to approve the Metropolitan Soil and Water Conservation Districts (MCD) Amended Joint Powers Agreement as presented subject to approval by the MCD Board (*see attached). Motion carried.

COMMITTEE REPORTS

No committee reports were given.

UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for Tuesday, April 12, 2011 at 8:00 a.m. at the North Branch Ag Service Center, North Branch, MN.

ADJOURNMENT

Motion by Tollberg to adjourn the meeting at 10:30 a.m.; hearing no objections, Chair Birkholz adjourned the meeting.


Secretary

4-12-11
Date

*Attachments available at SWCD office.