



Chisago Soil & Water Conservation District

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January 13, 2009

REGULAR BOARD MEETING MINUTES

The January regular Board meeting of the Chisago Soil & Water Conservation District was convened in the AG Service Center, North Branch, MN on January 13, 2009. SWCD Chair Craig Mold called the meeting to order at 7:30 a.m.

ATTENDANCE

Board Members Present: Jim Birkholz, Roland Cleveland, Mary Ann Jay, Craig Mold, and Justin Wilson. Board Members Absent: None.

Staff present: Craig Mell, Susan Humble, and Deb Hermel (NRCS).

SUPERVISORS OATH OF OFFICE

Oaths of office were administered to re-elected and newly elected Supervisors for Districts; two (2) Roland Cleveland, four (4) Justin Wilson, and five (5) James Birkholz.

AGENDA

Motion by Birkholz and seconded by Cleveland to approve the agenda as printed. Motion carried.

ELECTION OF OFFICERS

Craig Mell assumed control of the meeting and asked for nominations for Chair.

Mold nominated Birkholz for Chair. There were no other nominations. Motion by Cleveland and seconded by Jay to cast a white ballot for Birkholz for chair. Motion carried.

Chair Birkholz assumed control of the meeting.

Jay nominated Mold for Vice-Chair. Mold nominated Cleveland for Vice-Chair. Mold withdrew his name. Hearing no further nominations, Birkholz called for a vote for Cleveland as Vice-Chair. The Board unanimously approved Cleveland as the Vice Chair of the Board for 2009.

Mold nominated Jay for Secretary. Hearing no further nominations, Birkholz called for a vote for Jay as Secretary. The Board unanimously approved Jay as the Secretary of the Board for 2009.

Cleveland nominated Mold for Treasurer. Hearing no further nominations, Birkholz called for a vote for Mold as Treasurer. The Board unanimously approved Mold as the Treasurer of the Board for 2009.

COMMITTEE ASSIGNMENTS

2009 Committee assignments were reviewed.

Motion by Mold and seconded by Wilson to set 2009 Committee Assignments as follows:

Personnel/Policy – Birkholz & Wilson

Finance/Budget – Cleveland & Mold

Planning/Marketing – Birkholz, Jay & Wilson

Water Plan Policy Team – Mold

Non Point Engineering Assistance (NPEA) – Cleveland

Onanegozie RC&D – Cleveland

MN SWCD Forestry – Wilson

Motion carried.

CONSENT AGENDA

Motion by Cleveland and seconded by Jay to approve the Consent Agenda as presented.

Motion carried.

CORRESPONDENCE

The Board reviewed recently received correspondence.

Motion by Cleveland and seconded by Mold to approve paying registration and expenses for Supervisors or Staff to attend the 2009 MASWCD Legislative Briefing & Day at the Capitol on February 23-24, 2009, in St. Paul, MN. Motion carried.

COST SHARE PROGRAMS

District Administrator Craig Mell discussed with the Board a new cost share program that the Chisago Lakes Lake Improvement District (LID) had formed for 2009. The LID has allocated \$50,000 in cost share funds to install best management practices that will improve water quality and/or decrease stormwater runoff. Potential projects include shoreline and streambank restoration/stabilization, raingardens and erosion control projects.

Motion by Cleveland and seconded by Mold to provide support for the Chisago Lakes Lake Improvement District (LID) cost share program through future engineering and state cost share assistance to complete projects that will improve water quality and/or decrease stormwater runoff. Motion carried.

STAFF REPORTS

NRCS & SWCD Staff gave a Power Point presentation on the office's 2008 activities.

OLD BUSINESS

No action taken.

NEW BUSINESS

Motion by Mold and seconded by Cleveland to approve the following policy items for 2009:

- To set meeting dates and times for the second Tuesday of each month at 8:00 a.m. at the USDA Ag Service Center in North Branch.
- To set Supervisor meeting allowance at \$50.00 for one meeting attended with a maximum of \$75.00 if two or more meetings are attended in the same day.
- To set mileage reimbursement rate to follow the current IRS Rates, current IRS rate effective 1/8/09 is 55 cents/mile.
- To designate the Post Review and the Chisago County Press as the official newspapers for the District.
- To designate the Associated Bank and the Horizon Bank, both located in North Branch, as the Districts official depositories.
- To pre-approve payment of the following items: salaries, insurance, gas and normal maintenance on District owned equipment.
- To accept the Chisago SWCD District Board Operating Rules as amended to reflect current Committees as listed above (see attached*).

Motion carried.

Motion by Cleveland and seconded by Wilson to request the Chisago County Board of Commissioners approve allowing the Chisago Soil and Water Conservation District (a local unit of government serving the communities of Chisago County) to enter into the Chisago County Elective Insurance Package at the same rate as the County employees. All premiums associated with the Elective Insurance Package are to be paid for by the employee. Motion carried.

Motion by Cleveland and seconded by Jay to accept the amended FY09 Budget as presented (see attached*). Motion carried.

COMMITTEE REPORTS

Brief committee reports were given.

UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for February 10, 2009 at 8:00 a.m. at the North Branch Ag Service Center.

ADJOURNMENT

Motion by Jay and seconded by Mold to adjourn the meeting at 9:50 a.m. Motion carried.

Secretary

Date

*Attachments available at SWCD office.