



Chisago Soil & Water Conservation District

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June 9, 2009

REGULAR BOARD MEETING MINUTES

The June Board meeting of the Chisago Soil & Water Conservation District was convened in the AG Service Center, North Branch, MN on June 9, 2009. SWCD Chair Jim Birkholz called the meeting to order at 8:00 a.m.

ATTENDANCE

Board Members Present: Jim Birkholz, Roland Cleveland, Mary Ann Jay, Craig Mold and Justin Wilson; Board Members Absent: None
Staff present: Craig Mell, Susan Humble, and Deb Hermel (NRCS); Other: None

AGENDA

Motion by Cleveland and seconded by Mold to add the following to the agenda:
Consent agenda - additional bill to be paid: Marathon gas \$73.50
New Business: FY10 DNR Groundwater Observation Well Agreement (\$720)
Motion carried.

Motion by Cleveland and seconded by Mold to approve the agenda as amended. Motion carried.

CONSENT AGENDA

Motion by Mold and seconded by Cleveland to approve the Consent Agenda as presented.
Motion carried.

CORRESPONDENCE

The Board reviewed recently received correspondence.

Motion by Cleveland and seconded by Mold to pay the registration and expenses for Supervisors and Staff to attend the SWCD Supervisor and Employee Orientation and Refresher Conference in St. Cloud on July 14-15, 2009. Motion carried.

Motion by Mold and seconded by Cleveland to pay registration and expenses for Supervisors and Staff to attend the MASWCD Area IV Summer Tour and Meeting in Andover, MN on Thursday, June 18, 2009. Motion carried.

COST SHARE PROGRAMS

Motion by Cleveland and seconded by Wilson to approve final payment of the following FY08 state cost share contract:

Contract #	Name	Practice	Payment Amount	T&A Amount
08-03	Rick Keller	612	\$1,026.20	\$256.55

Motion carried.

Motion by Mold and seconded by Cleveland to accept the Final Financial Report for FY08 State Cost Share (see attached*). Motion carried.

Motion by Cleveland and seconded by Jay to encumber FY09 state cost share funds to the following project:

Contract #	Name	Practice	Rate/NTE Amount	T&A Amount
09-01	Chisago County Public Works Dept. County Road 5 Project	468	75%/\$5,500.00	\$1,375.00

and to designate Nichole Sternquist, IMPACK 6 JPB Engineer, as the technical representative for this project. This project is to begin no later than December 31, 2009 and to be completed no later than June 30, 2010. Motion carried.

STAFF REPORTS

Deb Hermel distributed and reviewed a written report of the past months NRCS activities (see attached*).

Craig Mell distributed and reviewed a written report of the past months SWCD activities (see attached*).

Motion by Wilson and seconded by Jay to approve paying registration and expenses for Casey Thiel to attend the FLUX and Bathtub: Simple Tools for Stream, Stormwater, Lake and Watershed Assessment Training at the University of MN St. Paul campus on July 7 & 8, 2009. Motion carried.

OLD BUSINESS

Motion by Mold and seconded by Cleveland to accept the bid from James Maiser, CPA for \$1,650.00 to complete the 2008 year end financial audit. Motion carried.

Motion by Cleveland and seconded by Wilson to approve and sign the Resolution Terminating IMPACK 6 Joint Powers Board (see attached*). Motion carried.

Motion by Cleveland and seconded by Mold to notify Kanabec SWCD that upon the termination of the IMPACK 6 JPB we will no longer require them to administer the Ag BMP State Revolving Fund Loan program for Chisago County, and for staff to work with MDA on the requirements of administering the program locally, and to look into possibly partnering with the Isanti SWCD. Motion carried.

The District Board discussed the preliminary FY 2010 Budget and potential cuts from the State and County.

NEW BUSINESS

Motion by Jay and seconded by Mold to approve and sign the FY10 DNR Observation Well Monitoring Agreement (\$720.00). Motion carried.

COMMITTEE REPORTS

Brief committee reports were given.

UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for July 14, 2009 at 8:00 a.m. at the North Branch Ag Service Center.

ADJOURNMENT

Motion by Jay and seconded by Cleveland to adjourn the meeting at 10:10 a.m. Motion carried.

Secretary

Date

*Attachments available at SWCD office.