



Chisago Soil & Water Conservation District

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MAY 11, 2010

REGULAR BOARD MEETING MINUTES

The May Board meeting of the Chisago Soil & Water Conservation District was convened at the North Branch Ag Service Center, North Branch, MN on May 11, 2010. Vice-Chair Roland Cleveland called the meeting to order at 8:00 a.m.

ATTENDANCE

Board members present: Jim Birkholz (arrived at 8:15), Roland Cleveland, Craig Mold, David Tollberg, and Justin Wilson

Board members absent: none

Staff present: Craig Mell and Susan Humble

Others: None

AGENDA

Motion by Mold and seconded by Wilson to approve the agenda as printed. Motion carried.

CONSENT AGENDA

Motion by Wilson and seconded by Tollberg to approve the Consent Agenda as presented. Motion carried.

CORRESPONDENCE

The Board reviewed recently received correspondence.

Chair Jim Birkholz assumed control of the meeting.

COST SHARE PROGRAMS

Motion by Wilson and seconded by Cleveland to accept the bid of \$3,600.00 from Wetland Creations, Inc. for design and construction inspection services on the City of North Branch River Walk Park stream bank and shoreland protection project and submit this project to the Area IV Non Point Engineering Assistance Program (NPEAP) for full funding. Motion carried.

Motion by Cleveland and seconded by Wilson to encumber FY 09 state cost share dollars to the following project:

Contract #	Name	Practice	Rate/NTE Amount	T&A Amount
09-02	Chisago Lakes School District (Lakeside School)	362 & 620	75%/\$3,957.00	20%/\$989.25

and to designate Nichole Sternquist, IMPACK 6 JPB Engineer, as the technical representative for this project, this project is to begin no later than May 1, 2011, and to be completed no later than November 1, 2011. Motion carried.

Motion by Mold and seconded by Tollberg to encumber FY 09 state cost share dollars to the following project:

Contract #	Name	Practice	Rate/NTE Amount	T&A Amount
09-03	City of Rush City (W. 7 th St CL and CT)	712	75%/\$3,000.00	20%/\$750.00

and to designate Barry Peters, City of Rush City Engineer, as the technical representative for this project, this project is to begin no later than May 1, 2011, and to be completed no later than November 1, 2011. Motion carried.

Motion by Cleveland and seconded by Mold to encumber FY 09 state cost share dollars to the following project:

Contract #	Name	Practice	Rate/NTE Amount	T&A Amount
09-04	Ron Harnack	600	75%/\$762.00	20%/\$190.75

and to designate Marvin Kunkel, NRCS Civil Engineering Technician, as the technical representative and as per NRCS policy signing authority of State Cost Share contracts is delegated to the local NRCS District Conservationist Deb Hermel for this project, this project is to begin no later than May 1, 2011, and to be completed no later than November 1, 2011. Motion carried.

Motion by Wilson and seconded by Tollberg to encumber native buffer state cost share dollars to the following project:

Contract #	Name	Practice	Rate/NTE Amount	T&A Amount
NB 08-02	City of North Branch	580 & 643	75%/\$3,738.00	20%/\$934.50

and to designate Nichole Sternquist, Wetland Creations, Inc. Engineer, as the technical representative for practice 580 and Jason Rehn, SWCD Resource Conservationist, as the technical representative for practice 643, this project is to begin no later than May 1, 2011, and to be completed no later than November 1, 2011. Motion carried.

STAFF REPORTS

No staff reports were given.

OLD BUSINESS

Motion by Cleveland and seconded by Mold to table discussion regarding the Draft MOA between the County and the SWCD for discussion at a later date. Motion carried.

Motion by Wilson and seconded by Mold to approve District staff to complete the Chisago Lakes Sub Watershed Assessment project in the following order: Lindstrom, Center City, and Chisago City. Motion carried.

NEW BUSINESS

Motion by Cleveland and seconded by Tollberg to authorize District Administrator Mell to sign a Clean Water Fund grant contract with the MN Conservation Corp for six 5 man crew days to complete maintenance on 21rain gardens (Wyoming Library, Lakeside Elementary, Chisago City Water Tower Park, Chisago Government Center and the Chisago County Business Park) throughout the County. Motion carried.

Motion by Wilson and seconded by Mold to:

- support the extension of the Metro JPB Landscape Restoration Program (LRP) work plan from September 30, 2010 to December 31, 2010,
- request a total of \$4,000 worth of LRP staff hours for calendar year 2010,
- and at this time to not release any of the \$12,272.73 of Clean Water Fund cost share dollars designated for Chisago County, as part of the subwatershed assessment program, to install urban stormwater retrofit best management practices.

Motion by Mold and seconded by Cleveland to approve and sign the Chisago County/SWCD letter of agreement, North Branch Sunrise River Fecal Coliform Total Maximum Daily Load Implementation Plan, including technical assistance (\$70,000.00) and cost share (\$113,000.00). Motion carried.

The Chisago County Water Plan Policy team has begun the process of amending the current County Water Plan. The District Board spent a considerable amount of time compiling a list of resource concerns to be included in the amended Chisago County Water Plan (*see attached).

Motion by Mold and seconded by Tollberg to pay registration and expenses for Cleveland to attend the MASWCD Leadership Alumni Workshop in Minneapolis, MN on May 25-26, 2010. Motion carried.

COMMITTEE REPORTS

No committee reports were given.

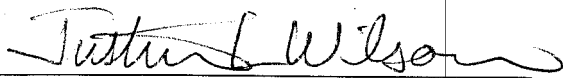
UPCOMING BOARD MEETING

Motion by Cleveland and seconded by Wilson to change the June regular Board Meeting to Thursday, June 10, 2010 at 8:00 a.m. at the Lindstrom Community Center to be held prior to the Area IV Tour & Meeting.

The next regular Board meeting is scheduled for Thursday, June 10, 2010 from 8:00 a.m. - 9:00 a.m. at the Lindstrom Community Center in Lindstrom, MN.

ADJOURNMENT

Motion by Mold and seconded by Wilson to adjourn the meeting at 10:45 a.m.



Secretary

6-10-10

Date

*Attachments available at SWCD office.

