



# Chisago Soil & Water Conservation District

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November 8, 2011

## REGULAR BOARD MEETING MINUTES

The November Board meeting of the Chisago SWCD was convened at the USDA Service Center, North Branch, MN on November 8, 2011. Chair Jim Birkholz called the meeting to order at 8:00 a.m.

### ATTENDANCE

Board members present: Jim Birkholz, Roland Cleveland, Craig Mold, David Tollberg and Justin Wilson

Board members absent: None

Staff present: Craig Mell and Susan Humble

Others present: Doug Thomas, Comfort Lake Forest Lake Watershed District (CLFLWD)

### AGENDA

Motion by Wilson and seconded by Tollberg to approve the agenda as printed. Motion carried.

### CONSENT AGENDA

Motion by Cleveland and seconded by Wilson to approve the Consent Agenda as printed.

Motion carried.

### CORRESPONDENCE

The Board reviewed a calendar of upcoming meetings.

### STAFF REPORTS

A written report of the past months NRCS activities was distributed and reviewed (\*see attached).

Craig Mell distributed and reviewed a written report of the past months SWCD activities (\*see attached).

### COST SHARE PROGRAMS

Motion by Wilson and seconded by Mold to approve cost share assistance contract amendment #1 for contract # CWFSRA11-3, Chisago Lake Lutheran Church. The amendment is needed to increase the cost share amount to complete this project from \$29,000 to \$29,971.75. The funding breakdown for this project will be:

- \$22,478.81 FY11 Chain of Lakes Stormwater Retrofit Assessment BMPs CWF Grant
- 7,492.94 Chisago Lakes LID-BMPs cost share program

Motion carried.

Motion by Tollberg and seconded by Cleveland to certify the cost share payments for the following projects:

- Contract # MCD11-01: City of Lindstrom (total reimbursement: \$35,000)
  - \$35,000 FY10 Anoka CD CWF Grant
- Contract # MCD11-02: Olinda Green Townhome Association (total reimbursement: \$19,500.69)
  - \$15,000 FY10 Anoka CD CWF Grant
  - \$3,375.52 FY11 Chain of Lakes Stormwater Retrofit Assessment BMPs CWF Grant
  - \$1,125.17 Chisago Lakes LID BMPs cost share program
- Contract # WSBMP11-2: Rush City High School (total reimbursement: \$2,000)
  - \$2,000 FY11 Water Smart BMPs CWF Grant
- Contract # WSBMP11-3: Chisago Lakes Middle School (total reimbursement: \$22,000)
  - \$18,000 FY11 Chain of Lakes Stormwater Retrofit Assessment BMPs CWF Grant
  - \$4,000 Chisago Lakes LID BMPs cost share program

Motion carried.

Motion by Wilson and seconded by Mold to authorize final payment for the following contract:

- Contract # CWFSRA11-3, Chisago Lake Lutheran Church (total reimbursement: \$29,971.75)
  - \$22,478.81 FY11 Chain of Lakes Stormwater Retrofit Assessment BMPs CWF Grant
  - \$7,492.94 Chisago Lakes LID BMPs cost share program

Motion carried.

## **OLD BUSINESS**

No action taken.

## **NEW BUSINESS**

Motion by Cleveland and seconded by Tollberg to set the 2012 local poster contest theme as "Minnesota Soils". To set the participating grade levels at 5<sup>th</sup> and 6<sup>th</sup> grades, with prizes given to the top 2 posters from each school (Chisago Lakes, North Branch, Rush City, and the Forest Lake Public School located in Wyoming). Prizes are set at \$50.00 for first prize and \$25.00 for second place. Motion carried.

Motion by Mold and seconded by Tollberg to approve and sign the amendment to the contract between Chisago County and the Chisago SWCD regarding assistance to the Chisago County Public Works Department. The amendment extends the term of the agreement from December 31, 2011 to December 31, 2013. Motion carried.

Motion by Cleveland and seconded by Mold to approve the purchase of a 2012 Ford Fusion S from Anderson and Koch Ford. Motion carried.

CLFLWD Administrator Doug Thomas and District Administrator Craig Mell reviewed information with the Board regarding the CLFLWD rural cost share program. The cost share program is in the process of being developed by the CLFLWD with input from the Chisago SWCD staff and supervisors. Staff and supervisors discussed numerous BMPs that could benefit from a rural cost share program within the watershed. The Board thanked Mr. Thomas for

allowing the SWCD Board to provide input into their new cost share program and directed staff to continue working with the CLFLWD to finalize a rural cost share program. No action was taken.

**COMMITTEE REPORTS**

Brief committee reports were given.

**UPCOMING BOARD MEETING**

The next regular Board meeting is scheduled for Tuesday, December 13, 2011 at 8:00 a.m. at the North Branch Ag Service Center, North Branch, MN.

**ADJOURNMENT**

Motion by Mold and seconded by Wilson to adjourn the meeting at 10:10 a.m. Motion carried.



Secretary

\*Attachments available at SWCD office.

Date

12-13-11