



Chisago Soil & Water Conservation District

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OCTOBER 13, 2009 REGULAR BOARD MEETING MINUTES

The October Board meeting of the Chisago Soil & Water Conservation District was convened in the AG Service Center, North Branch, MN on October 13, 2009. Chair Jim Birkholz called the meeting to order at 8:00 a.m.

ATTENDANCE

Board members present: Jim Birkholz, Roland Cleveland, Craig Mold and Justin Wilson

Board members absent: Mary Ann Jay

Staff present: Craig Mell, Susan Humble, and Deb Hermel (NRCS)

Others present: LeRoy Sandven, Farm Service Agency CED

AGENDA

Motion by Mold and seconded by Cleveland to approve the agenda as printed. Motion carried.

CONSENT AGENDA

Motion by Cleveland and seconded by Mold to approve the Consent Agenda as presented. Motion carried.

CORRESPONDENCE

The Board reviewed recently received correspondence.

Motion by Wilson and seconded by Cleveland to pay expenses for all Supervisors and Staff to attend the Metropolitan Area Conservation Districts (MACD) fall meeting in Roger's, MN on November 12, 2009. Motion carried.

COST SHARE PROGRAMS

Motion by Mold and seconded by Cleveland to accept and submit the bid of \$6,300.00 from Wetland Creations, Inc. for design and construction inspection of the Scott Buck wetland restoration project to the Metro Conservation Districts (MCD) for Non-Point Engineering Assistance (see attached*). Motion carried.

STAFF REPORTS

Deb Hermel distributed and reviewed a written report of the past months NRCS activities (see attached*).

Craig Mell distributed and reviewed a written report of the past months SWCD activities (see attached*).

Motion by Cleveland and seconded by Wilson to pay registration and expenses for all staff to attend the BWSR Academy training in Brainerd on November 2-4, 2009. Motion carried.

Bringing Conservation to Chisago County

NEW BUSINESS

LeRoy Sandven, FSA, Deb Hermel, and Craig Mell updated the Board on the changes to the current building lease agreement with RB Land Developers, LLC. Historically the USDA has leased all of the office space and charged the District for space that we use. Effective October 1, 2009 the USDA is unable to charge the District for our office space. The District will need to workout a separate lease agreement with the current building owner: RB Land Developers, LLC. Craig and LeRoy have met with Steve Rindahl of RB Land Developers, LLC and they are willing to do a separate lease agreement with the District at the same rate as the current USDA lease agreement. The current USDA lease with RB Land Developers, LLC for office space is on a month by month basis. Motion by Cleveland and second by Wilson to authorize District Administrator Craig Mell to work with Assistant County Attorney Kristin Nelson Fuge to finalize and sign a lease agreement with RB Land Developers for 451 square feet of office space at 38814 Third Ave, North Branch, MN at a rate of \$18.50/sq. ft. Motion carried.

Motion by Mold and seconded by Cleveland to pay registration and expenses for board members and staff to attend the 2009 MASWCD Annual Convention in Duluth, MN on December 6-8, 2009, and to pay registration for Jon & Nu Gamble to attend the Outstanding Conservationist Luncheon on Tuesday, December 8, 2009. Motion carried.

Chair Birkholz left the meeting at 9:20am, Vice-Chair Cleveland assumed control of the meeting.

OLD BUSINESS

No action taken.

COMMITTEE REPORTS

Brief committee reports were given.

UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for Monday, November 10, 2009 at 8:00 a.m. at the Ag Service Center in North Branch.

ADJOURNMENT

Hearing no objections, Vice-Chair Cleveland adjourned the meeting at 9:45 a.m.

Secretary

Date

*Attachments available at SWCD office.