



Chisago Soil & Water Conservation District

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October 11, 2011

REGULAR BOARD MEETING MINUTES

The October Board meeting of the Chisago SWCD was convened at the USDA Service Center, North Branch, MN on October 11, 2011. Chair Jim Birkholz called the meeting to order at 8:00 a.m.

ATTENDANCE

Board members present: Jim Birkholz, Roland Cleveland, and Justin Wilson
Board members absent: Craig Mold and David Tollberg
Staff present: Craig Mell and Susan Humble
Others present: Deb Hermel (NRCS)

AGENDA

Motion by Cleveland and seconded by Wilson to approve the agenda as printed. Motion carried.

CONSENT AGENDA

Motion by Wilson and seconded by Cleveland to approve the Consent Agenda as printed after removing the Financial Reports for Board review. Motion carried.

Motion by Cleveland and seconded by Wilson to accept the Financial Reports as presented. Motion carried.

CORRESPONDENCE

The Board reviewed recently received correspondence, including a calendar of upcoming meetings.

STAFF REPORTS

Deb Hermel distributed and reviewed a written report of the past months NRCS activities (*see attached).

Craig Mell distributed and reviewed a written report of the past months SWCD activities (*see attached).

Motion by Wilson and seconded by Cleveland to approve registration and expenses for Mary Jo Youngbauer to attend the 2011 BWSR Academy in Breezy Point, MN, on October 25-27, 2011. Motion carried.

COST SHARE PROGRAMS

Motion by Cleveland and seconded by Wilson to certify the following cost share projects as complete:

1. Wyoming Area Library Society (Contract #WSBMP11-1): \$7,000

Motion carried.

Motion by Wilson and seconded by Cleveland to accept the bids from Water and Land Consultants, LLC, for engineering services for the following projects:

1. Richard Peterson (Amador Township), Grade Stabilization (\$5,310 - FY11 CWF Stabilization of Erosion Concerns Adjacent to Public Roads and Rivers)
2. Tom Watters (Amador Township), Wetland Restoration (\$4,230 - Metro Conservation District Non Point Engineering Assistance Program Funds)
3. Richard Knapp (Shafer Township), Wetland Restoration (\$3,060 - Metro Conservation District Non Point Engineering Assistance Program Funds)

Motion carried.

OLD BUSINESS

Craig Mell reviewed the 2012 Clean Water Fund Grant applications. No action taken.

NEW BUSINESS

Motion by Cleveland and seconded by Wilson to approve purchasing thirteen 2012 Weatherguide Calendars for the District's rainfall volunteers at a cost of \$112.00 plus shipping. Motion carried.

Motion by Wilson and seconded by Cleveland to approve the MN BWSR FY12 Farm Bill Assistance Grant (\$7,875.00) and to designate District Administrator Craig Mell as the District's Authorized Representative to sign the grant agreement. Motion carried.

MN Department of Agriculture (MDA) Priority Management Zone (PMZ) Project: As part of this project Barr Engineering Co. has requested the assistance of the Chisago SWCD with the identification of PMZs for upland Best Management Practice (BMP) implementation in impaired watersheds. Motion by Cleveland and seconded by Wilson to approve Task Order #2 with Barr Engineering Co. Motion carried.

Motion by Wilson and seconded by Cleveland to approve the contract amendment with Emmons & Olivier Resources, Inc. for general engineering and administrative services provided as part of the Chisago Lakes Chain of Lakes TMDL Study. Motion carried.

Motion by Cleveland and seconded by Wilson to pay registration and expenses for District Supervisors and Staff to attend the Minnesota Association of Soil and Water Conservation Districts (MASWCD) annual convention to be held December 4-6, 2011 in Bloomington; and to pay the registration for up to three members of the Chisago Lakes Lake Improvement District to attend the Outstanding Conservationist awards luncheon on Tuesday December 6th. Motion carried.

COMMITTEE REPORTS

Brief committee reports were given.

UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for Tuesday, November 8, 2011 at 8:00 a.m. at the North Branch Ag Service Center, North Branch, MN.

ADJOURNMENT

Motion by Wilson and seconded by Cleveland to adjourn the meeting at 9:50 a.m. Motion carried.



Secretary

11-8-11

Date

*Attachments available at SWCD office.